

**Summary Form UT-4 for the
 Change of Oil & Gas Leases'
 Working Interest Ownership or Lessee Name**

Date: _____
Company Name & Address

Please TYPE or print LEGIBLY
Contact Person

Attn: _____

Phone: _____

Email _____

Document Type:

Assignment
 Effective Date: _____
 Date Recorded: _____

Merger
 Effective Date: _____

Name Change
 Effective Date: _____

Standard Fee Calculation

Total # Leases: _____ x \$30.00 = **SubTotal:** _____

Additional Penalty Fee Calculation

If the assignment was recorded over 90 days before today, or if the merger/name change was certified over 90 days before today, there is a penalty due in addition to the Standard Fee

Total # Leases: _____ x \$100.00 = **SubTotal:** _____

Include these items when submitting to UL:

- Completed & signed form(s)
- Copy of Document(s) recorded in the respective county(ies)
- Check made payable to *University Lands* for the Total Due

mail to University Lands
 PO Box 553
 Midland, Texas 79702-0553

Total Due: _____

Please use a separate Form UT-4 for each document.

You are required to use the format for the summary table as provided on page 2. If you have more than 10 leases, attach pages using the exact same table format & column headings.

Percent of Interest Owned/Retained/Conveyed: Regardless of the Document's terminology, express as a percent of the total interest in the lease.

For example:

% of WI Assignor Owned of Lease's Total Working Interest	% of WI Conveyed to Assignee of Lease's Total Working Interest	% of WI Retained by Assignor of Lease's Total Working Interest
100%	100%	0%
50%	50%	0%
90%	40%	50%

The highlighted first row of the following table is a sample of how to complete each row.

If you have any questions concerning the completion of this form, please email UL_LandMinerals@utsystem.edu.

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U.L. Lease #	Vol/Pg or DocID	Legal Name	% Interest Owned	% Interest Retained	Legal Name	% Interest Transferred	County	Blk	Sec	Part of Section (include Depth Restriction, if any)
555888	14-1236	ACME Oil & Gas Exploration Corporation	90.000%	50.000%	Generic Oil & Gas, L.P.	40.000%	Schleicher, Reagan, Crockett	11	43	N2SESW, S2NENW, surface to 10,000'