



# APPLICATION FORM ROAD EASEMENT CONTRACT

Easement Type: \_\_\_\_\_

Attach this completed application form, with your shapefile and PDF plat, in one email and addressed to [ULRW@utsystem.edu](mailto:ULRW@utsystem.edu). Please CC the area field

Application Date: \_\_\_\_\_ Effective Date of Contract: \_\_\_\_\_  
(Always 1st day of the Month)

Company Number: \_\_\_\_\_

Lessee (Company Name) on Contract: \_\_\_\_\_

Lessee Contact Person: \_\_\_\_\_

Lessee Address: \_\_\_\_\_

Lessee City, State, Zip: \_\_\_\_\_

Mail executed agreement to this address? Yes: \_\_\_\_\_ No, call when ready for pickup: \_\_\_\_\_  
No, email when ready for pickup: \_\_\_\_\_ No, mail to third party: \_\_\_\_\_

Lessee E-Mail: \_\_\_\_\_

Lessee Telephone #: \_\_\_\_\_ Lessee Cell #: \_\_\_\_\_

Site approved by University Lands Field Representative: Yes: \_\_\_\_\_ No: \_\_\_\_\_

University Lands Field Rep Name: \_\_\_\_\_ Date: \_\_\_\_\_

Attach the following electronic survey files to this application form:

1. GIS line feature containing only the easement centerline(s) from the associated Plat and adhering to the following:
  - a. Format shall be a {shapefile}.zip, containing the following requisite files at a minimum (.shp, .shx, .dbf, & .prj)
  - b. Include a numeric attribute field named {LineNumber}, populated with the associated line number in the application, i.e. 1, 2, 3...
  - c. There shall be a single shapefile record for each distinct line in the application, with associated lengths. Do not split distinct lines by any boundary polys.

**PLEASE PAY UPON RECEIPT OF THE EMAILED INVOICE.**

\*Third Party:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mail Executed Contract To: \_\_\_\_\_

Contact #: \_\_\_\_\_ Email: \_\_\_\_\_

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1

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

2

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

3

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

4

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

5

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

6

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

7

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

8

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

9

Width (Feet)	Construction Type	Placement	Use	Length (Rods)

10

Width (Feet)	Construction Type	Placement	Use	Length (Rods)